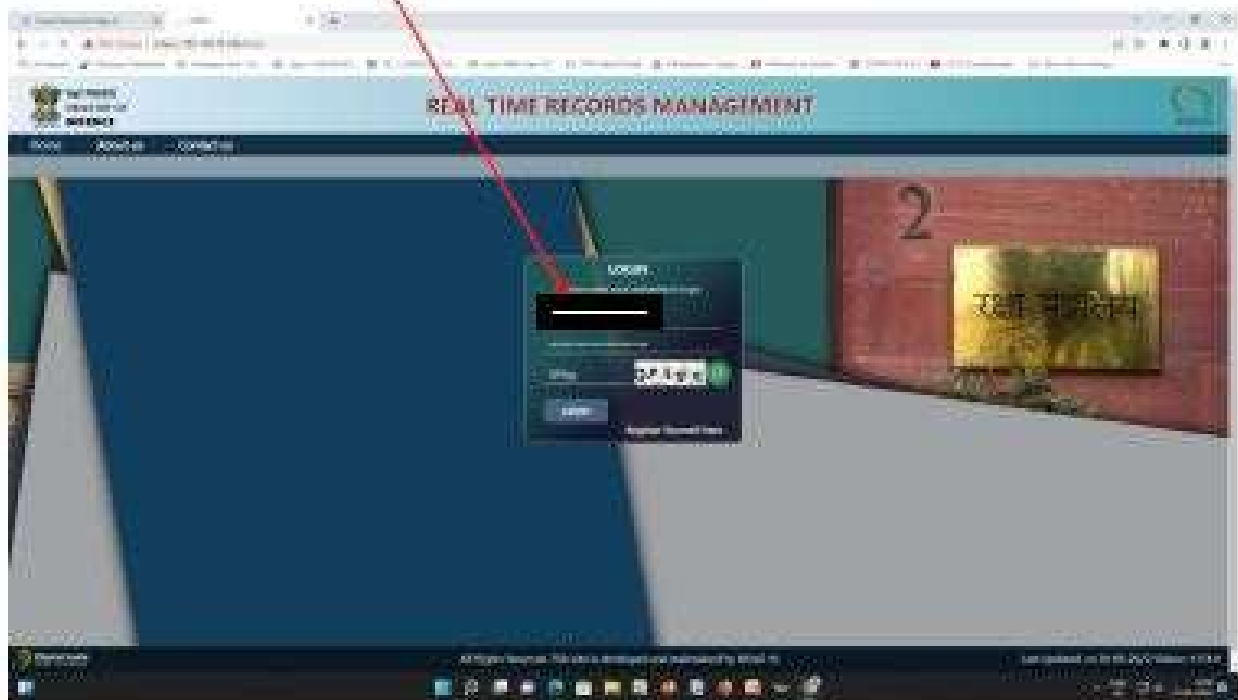


RTRM STR MODULE SOP FOR OPERATOR

1. Open RTRM.
2. Login using operator credentials



3. Click on INDICATIVE COST OF LAND link



- Click on Location type and select desired type and select Office Name - Please Select "Cantonment"

The screenshot shows the 'INDICATIVE COST OF LAND' form in the RTM application. The 'Location Type' dropdown menu is open, showing the following options: --Select--, --Select--, Military Station, Ex Cantt, Denotified Cantt, Excised Area, Isolated Pocket, and Cantonment. The 'Office Name' field is currently empty. Below the form is a table of existing records.

Ser No	Location Type	Office Name	Start Date	End Date	Action	Link GLR
1	Cantonment	Secunderabad Cantt	01-10-1992	30-09-1994		
2	Ex Cantt		01-01-2020			
3	Cantonment	Secunderabad Cantt	10-01-2021	29-07-2022		
4	Cantonment	Secunderabad Cantt	13-06-2022	14-06-2022		
5	Cantonment	Secunderabad Cantt	05-01-2021	27-12-2022		
6	Cantonment	Secunderabad Cantt	01-06-2022	16-06-2022		

- Click on Office Name – Select a Cantonment

The screenshot shows the 'INDICATIVE COST OF LAND' form with 'Cantonment' selected for 'Location Type' and 'Secunderabad Cantt' selected for 'Office Name'. The 'Period of STR Validity' section has 'Start Date' and 'End Date' fields. The 'Add Zone and Rate for that Period' section has a table with the following data:

Ser No	Zone Name	Zone Start Date	Zone End Date	Rate Per Square Meter (0.5% of Land Value)	Action
1	--Select--	DD/MM/YYYY	DD/MM/YYYY		

Below the form is a table of existing records:

Ser No	Location Type	Office Name	Start Date	End Date	Action	Link GLR
1	Cantonment	Secunderabad Cantt	01-10-1992	30-09-1994		
2	Ex Cantt		01-01-2020			

6. Fill the Period of STR Validity
7. Select a Zone (For adding zone to list, login as admin), STR dates and rates (**per square metre**) of each zone
8. Click on + to add zones and X for delete the zone
9. After adding the details click on save

INDICATIVE COST OF LAND

Location Type*

Office Name*

Period of STR Validity:

Start Date* End Date

Add Zone and Rate for that Period:

Ser No	Zone Name *	Zone Start Date *	Zone End Date *	Rate Per Square Meter (per sqm) (per sqm) (per sqm)	Action
1	zone A	01/10/2010	30/09/2013	4152	<input type="button" value="+"/>
2	zone B	01/10/2010	30/09/2013	3315	<input type="button" value="X"/>

LINK GLR NO

Show 10 entries Search:

Ser No	Location Type	Office Name	Start Date	End Date	Action	Link GLR
1	Cantonment	Secunderabad Cantt	01-10-1992	30-09-1994	<input type="button" value="+"/> <input type="button" value="X"/>	<input type="button" value="+"/>

10. Your entered data will appear and you can view, edit and delete the data

INDICATIVE COST OF LAND

Location Type*

LINK GLR NO

Show 10 entries Search:

Ser No	Location Type	Office Name	Start Date	End Date	Action	Link GLR
1	Cantonment	Secunderabad Cantt	01-10-1992	30-09-1994	<input type="button" value="edit"/> <input type="button" value="delete"/>	<input type="button" value="link"/>
2	Ex Cantt		01-01-2020		<input type="button" value="edit"/> <input type="button" value="delete"/>	
3	Cantonment	Secunderabad Cantt	10-01-2021	29-07-2022	<input type="button" value="edit"/> <input type="button" value="delete"/>	<input type="button" value="link"/>
4	Cantonment	Secunderabad Cantt	13-05-2022	14-06-2022	<input type="button" value="edit"/> <input type="button" value="delete"/>	<input type="button" value="link"/>
5	Cantonment	Secunderabad Cantt	05-01-2021	27-12-2022	<input type="button" value="edit"/> <input type="button" value="delete"/>	<input type="button" value="link"/>
6	Cantonment	Secunderabad Cantt	01-06-2022	16-06-2022	<input type="button" value="edit"/> <input type="button" value="delete"/>	<input type="button" value="link"/>
7	Cantonment	Secunderabad Cantt	01-10-2010	30-09-2013	<input type="button" value="edit"/> <input type="button" value="delete"/>	<input type="button" value="link"/>

Showing 1 to 7 of 7 entries

First Previous 1 Next Last

11. Click on + to add the Survey Nos. in each zones

12. Select the zone name and GLR Nos. falls under that zone

LINK GLR NO

Location Type: Cantonment Office Name: Secunderabad Cantt

Zone Name*

GLR No*

- 102
- 104-A
- 106
- 109
- 11

13. For any issue, pl raise a query on RTRM group.